### **PRIVACY POLICY**

The Kansas State Chapter of the P.E.O. Sisterhood has a very simple Privacy Policy. We will respect your privacy and look after your information to the best of our ability. We won't share it without your permission. For a detailed description please see below for the officially wording.

The Kansas State Chapter of the P.E.O. Sisterhood (referred to hereinafter as "the websites") are not configured to collect any personal information from your computer when browsing the website. This means that, unless you voluntarily and knowingly provide us with personal information, we will not know your name, your e-mail address, or any other information identifiable to you.

### Internet Protocol (IP) Address

An IP address is a number that is automatically assigned to your computer every time you browse the Internet. When users request a page from The Kansas State Chapter of the P.E.O. Sisterhood, our servers log the user's current IP address. We use IP addresses to help diagnose problems. We do not link IP addresses to any personal information about you. The website may also collect IP addresses for system administration and to report aggregate information to our advertisers.

### Cookies

As part of offering and providing customizable and personalized services, the website may use cookies to store and sometimes track information about you. A cookie is a small amount of data that is sent to your browser from a web server and stored on your computer's hard drive. Certain features of the website require that you accept cookies in order to work properly.

### Information Needed to Execute the Transaction You Request

If we need to collect information from you, we will ask you to voluntarily supply us with the information we need. For example, if you would like to make a purchase, we will ask you for information such as name, address, telephone number, e-mail address, credit card type, credit card number, expiration date to process your request. We may use your e-mail address to send a confirmation and, if necessary, might use the other information to contact you for help to process your request. We may also ask you to fill out an on-line customer survey, to obtain your suggestions or comments about your use of our services, or for similar purposes. Providing this information is voluntary and it is used only for the purpose for which the information was collected and is not used for direct marketing or shared with other companies.

## Securing the Transmission

When we ask you for personal data, including your name, address and credit card data, it may or may not be transferred over a Secured Sockets Layer (SSL) line provided you are using a SSL enabled browser. If the information is transferred over SSL, it is encrypted as it travels over the Internet. This secure mode is enabled before any such information is transmitted from your computer. You will know you are in secure mode when the padlock icon in the lower right-hand or left-hand corner of the computer screen appears in the locked position. In addition, when accessing a secure server, the first characters of the site address will change from "http" to "https."

The Kansas State Chapter of the P.E.O. Sisterhood Use of Information

We treat the information you provide to us as confidential information; it is, accordingly, subject to our company's security procedures and strict corporate policies regarding protection and use of confidential information. Because laws applicable to personal information vary by country, our business operations may put in place additional measures that vary depending on the applicable legal requirements.

#### Disclosure of Information to Third Parties

The Kansas State Chapter of the P.E.O. Sisterhood prohibits the sale or transfer of personal information to entities outside of The Kansas State Chapter of the P.E.O. Sisterhood without your approval and giving you the opportunity to opt-out.

#### Links to Other Sites

If you choose to leave this site via links to other sites, The Kansas State Chapter of the P.E.O. Sisterhood is not responsible for the privacy policies or content of those sites, nor are we responsible for the cookies those sites use.

# Legal Issues

The Kansas State Chapter of the P.E.O. Sisterhood will disclose personal information without your permission when required by law or in good faith belief if such action is necessary or desirable to comply with the law, protect or defend the rights or property of The Kansas State Chapter of the P.E.O. Sisterhood, this site or its users.

May 12, 2022